

Annex 1: Consultancy spend by service 2024/25

Central Services

Timing	Consultant	Cost of item in 2024/25	Reason for use of consultants, include details of in-house expertise	Monitoring process	Procurement process	Outcome what did the consultants provide/achieve	Risk Any risk associated with not appointing consultants for this project?
April 2024	Thomson Snell & Passmore	£544	s106 - External Firm Planning	In service	N/A	Legal Advice	Yes - Requirement for specialist legal advice
April 2024	Richard Lingard	£1,211	Independent investigation - complaint	In service	N/A	Investigation Report	Yes - Requirement for Independent Investigator
June 2024	EW Legal Costing Ltd	£1,200	Costs Specialist - Planning	In service	N/A	Legal Advice	Yes - Requirement for specialist legal advice
July 2024	Thomson Snell & Passmore	£567	s106 - External Firm Planning	In service	N/A	Legal Advice	Yes - Requirement for specialist legal advice
December 2024	Thomson Snell & Passmore	£10,039	s106 - External Firm Planning	In service	N/A	Legal Advice	Yes - Requirement for specialist legal advice
December 2024	Thomson Snell & Passmore	£616	s106 - External Firm Planning	In service	N/A	Legal Advice	Yes - Requirement for specialist legal advice
December 2024	Thomson Snell & Passmore	£535	s106 - External Firm Planning	In service	N/A	Legal Advice	Yes - Requirement for specialist legal advice

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December 2024	Trowers & Hamlins LLP	£850	Housing Allocations Scheme Housing	In service	N/A	Legal Advice	Yes - Requirement for specialist legal advice
December 2024	Brachers Solicitors	£422	Deed of Easement - Property	In service	N/A	Legal Advice	Yes - Requirement for specialist legal advice
January 2025	Bevan Brittan LLP	£453	Contracts Extension - Street Scene	In service	N/A	Legal Advice	Yes - Requirement for specialist legal advice
April 2025	Trowers & Hamlins LLP	£4,373	LAHC Advice 27/03 Housing	In service	N/A	Legal Advice	Yes - Requirement for specialist legal advice
April 2025	Bevan Brittan LLP	£3,290	Contracts Advice -Street Scene	In service	N/A	Legal Advice	Yes - Requirement for specialist legal advice
April 2025	Bevan Brittan LLP	£132	Contract Advice - Street Scene	In service	N/A	Legal Advice	Yes - Requirement for specialist legal advice
July 2024	Francis Taylor Building	£3,500	Data Protection - Planning	In service	N/A	Legal Advice	Yes - Requirement for specialist legal advice
July 2024	Littleton Chambers	£500	Injunction Advice - Corporate	In service	N/A	Legal Advice	Yes - Requirement for specialist legal advice
July 2024	Cornerstones	£1,500	Complaint - Housing	In service	N/A	Legal Advice	Yes - Requirement for specialist legal advice

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August 2024	Cornerstones	£1,375	Complaint - Housing Pre- action protocol JR - Planning	In service	N/A	Legal Advice	Yes - Requirement for specialist legal advice
December 2024	Francis Taylor Building	£3,000		In service	N/A	Legal Advice	Yes - Requirement for specialist legal advice
December 2024	Francis Taylor Building	£1,750		In service	N/A	Legal Advice	Yes - Requirement for specialist legal advice
January 2025	Cornerstones	£1,500	Planning Inquiry	In service	N/A	Legal Advice	Yes - Requirement for specialist legal advice
February 2025	Cornerstones	£45,750		In service	N/A	Legal Advice	Yes - Requirement for specialist legal advice
February 2025	Cornerstones	£1,250	Costs Report - Planning	In service	N/A	Legal Advice	Yes - Requirement for specialist legal advice
February 2025	Cornerstones	£1,500		In service	N/A	Legal Advice	Yes - Requirement for specialist legal advice
April 2025	Cornerstones	£750	Planning Inquiry Costs report - Planning	In service	N/A	Legal Advice	Yes - Requirement for specialist legal advice
April 2025	Cornerstones	£36,883	Planning Inquiry	In service	N/A	Legal Advice	Yes - Requirement for specialist legal advice

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March 2025	Cornerstones	£22,675	Planning Inquiry	In service	N/A	Legal Advice	Yes - Requirement for specialist legal advice
Nov – Dec 2024	bracketts, Tonbridge	£750	To evaluate commercial appetite for commercial use of Gateway footprint when Gateway closes in March 2025 for a Food and Beverage operator.	OSG Steering Group for Tonbridge Castle	Service led	bracketts identified that the area of 1,100 Sq FT and gave details of business models for a Food and Beverage operation	Not understanding the commercial appetite from existing commercial professionals, not understanding their needs and potentially wasting money to provide facilities not required by the market
Dec 2024 – Feb 2025	bracketts, Tonbridge	£695	To evaluate in discussion with clients what interest they was to run a Food and Beverage operation, or other commercial activity.	OSG Steering Group for Tonbridge Castle	Service led	bracketts identified that the area of 1,100 Sq FT was not large enough for Food and Beverage and did not have a strong footfall	Not understanding the commercial appetite from existing commercial professionals, not understanding their needs and potentially wasting money to provide facilities not required by the market
Annual	Wilks Head & Eve	£15,225	Annual asset valuations required to comply with	Communication / meetings	Service led, quotation sought	Production of annual asset valuations and associated report	Failure to comply with financial reporting standards would mean the Council would not

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			financial reporting standards				get its accounts signed off by external auditors. The Council does not have a RICS Registered Valuer to undertake the valuations. Several attempts have been made to recruit.
April 2024 – ongoing	Kaner Olette Architects	£25,626	To provide architectural services in respect of Tonbridge Castle Gatehouse Roof project	Communication / meetings	Service led, quotations sought	Leading the design team, undertaking architectural services, producing designs/drawings, including the role of Principal Designer under Construction and Design Management Regulations	No in-house expertise for heritage architectural services. Risk of not engaging architects would be poor designs being produced leading to increased uncertainty, increased costs and likelihood of plans not complying with Heritage England requirements or building regulations
May 2024 - ongoing	Huntley Cartwright	£6,355	To provide quantity surveyor services in respect of Tonbridge Castle	Communication / meetings	Service led, quotations sought	Undertaking quantity surveyor services including producing cost plans, contract	No in-house expertise for these services. Risk of not engaging QS would lead to a lack of financial control and

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			Gatehouse Roof project			documentation and valuations	oversight, resulting in higher costs
April 2024 - ongoing	The Morton Partnership	£1,686	Structural Engineer advice on Tonbridge Castle Gatehouse Roof project	Communication / meetings	Service led, quotation sought	Undertaking structural engineer services including advising on structural issues throughout the project	Risk of the repairs not being structurally sound, leading to a failure of the roof structure and closure of the attraction leading to loss of income
June – September 2024	Tubular Techniques	£8,160	To produce scaffold design in respect of Tonbridge Castle Gatehouse Roof project	Communication / meetings	Service led, quotations sought	A detailed scaffold design was produced which was included in the tender pack for contractors to price	No in-house expertise for scaffold design. Risk of not producing a scaffold design would lead to potential for the scaffold to be dangerous/unstable and therefore increased costs and programme delays
July – September 2024	Heritage Lighting Matters	£2,585	To produce a lighting design for the Great Hall at Tonbridge Castle	Communication / meetings	Service led, quotation sought	A lighting design was produced which was included in the tender pack for contractors to price	No in-house expertise for heritage lighting design. Risk of not producing a design would lead to unsuitable installation of a system which did

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							not meet our requirements
Nov 2022 - ongoing	HMY Architects	£35,507	To provide architectural services in respect of Gibson East refurbishment	Communication / meetings	Service led, quotations sought	Leading the design team, undertaking architectural services, producing designs/drawings, including the role of Principal Designer under Construction and Design Management Regulations	No in-house expertise for architectural services. Risk of not engaging architects would be poor designs being produced leading to increased uncertainty, increased costs and likelihood of plans not complying with planning or building regulations
January 2023 - ongoing	CTP Consulting Engineers	£6,400	To provide structural and civil engineering services in respect of Gibson East refurbishment	Communication / meetings	Service led, quotations sought	Undertaking structural and civil design services, including producing designs/drawings	No in-house expertise for these services. Risk of not engaging engineers would be works which were not compliant with building regulations and could potentially be unsafe for building users

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January 2023 - ongoing	Hawden	£21,162	To provide mechanical, electrical and public health design services in respect of Gibson East refurbishment	Communication / meetings	Service led, quotations sought	Undertaking mechanical, electrical and public health design services, including producing designs/drawings	No in-house expertise for these services. Risk of not engaging engineers would be works which were not compliant with building regulations and could potentially lead to delivery of non-compliant building services, which could be unsafe for building users
December 2022 - ongoing	Betteridge & Milsom	£7,940	To provide quantity surveyor services in respect of Gibson East refurbishment	Communication / meetings	Service led, quotations sought	Undertaking quantity surveyor services including producing cost plans, contract documentation and valuations	No in-house expertise for these services. Risk of not engaging QS would lead to a lack of financial control and oversight, resulting in higher costs
May 2024 - ongoing	PJC Consultancy	£1,275	To provide arboricultural services in respect of Gibson East refurbishment	Communication / meetings	Service led, quotations sought	Undertaking arboricultural services including vegetation surveys and reports	No in-house expertise for these services. Risk of not engaging an arboriculturist would be having insufficient information required for planning application

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May 2024 - ongoing	KB Ecology	£1,429	To provide ecology services in respect of Gibson East refurbishment	Communication / meetings	Service led, quotations sought	Undertaking ecology services including vegetation surveys and reports	No in-house expertise for these services. Risk of not engaging an ecologist would be having insufficient information required for planning application
June 2024 - ongoing	MRL Acoustics	£700	To provide acoustic advice in respect of Gibson East refurbishment	Communication / meetings	Service led, quotations sought	Providing acoustic advice	No in-house expertise for these services. Risk of not engaging an acoustic designer would be having echoing spaces in reception for example
December 2024 - ongoing	Mace	£43,300	To undertake masterplan works in respect of Tonbridge town centre asset review	Communication / meetings	Service led, quotations sought	Managing other consultants as part of commission including architects and quantity surveyors, facilitating workshops, producing and presenting final reports	A Programme Manager has been brought in to help manage the programme however one individual would not have the expertise or time to complete all of this work, leading to a very prolonged timescale and the potential for Members not to receive comprehensive information on which to base decisions

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June 2024 - ongoing	Arthian	£85,031	To provide technical mechanical and technical advice in respect of installation of air source heat pumps at Larkfield Leisure Centre. Grant funded	Communication / meetings	Service led, Cabinet approved the procurement route, use of framework	Providing technical advice and project management services	No in-house expertise for these services. Risk of not engaging specialists would be works which were not feasible and could potentially lead to closures of the facilities
June 2024 – March 2025	Laser	£54,000	To provide design and project management services in respect of installation of solar PV at Larkfield Leisure Centre. Grant funded	Communication / meetings	Service led, quotation sought, use of a framework	Producing design for solar PV, running procurement exercise and project managing the works on site	No in-house expertise for solar PV design services. Risk of not engaging specialists would be design would not be compliant with grant funding requirements and may not be electrically or structurally safe

Executive Services

Timing	Consultant	Cost of item in 2024/25	Reason for use of consultants, include details of in-house expertise	Monitoring process	Procurement process	Outcome what did the consultants provide/achieve	Risk Any risk associated with not appointing consultants for this project?
March 2023 – March 2025	Smarter Society Ltd	£25,000	Part of the UK Shared Prosperity Fund Programme - we do not have the skills, expertise or experience to provide direct advice and support to our local businesses on how to run their business or provide expert insights into issues that they need to be aware of, but had the funding to deliver the initiative.	Fortnightly catch-up meetings covering contract KPIs setting out number of businesses supported, number of workshops delivered, number of businesses accessing mentoring support, and number of events (including West Kent Expo) delivered/	A West Kent Partnership initiative (to provide economies of scale) - procurement led by Sevenoaks District Council in partnership with TWBC and TMBC. Full tender process undertaken in January/February 2023.	In total, the consultants supported over 1,000 West Kent Businesses through advice, support and signposting (around 350 in T&M), provided 100 West Kent Businesses with 8-hours+ of 1-2-1 mentoring (33 in T&M), delivered 15 workshops and 2 West Kent Expo events (in Tonbridge), and administered a micro-grants scheme supporting 60 businesses with small-scale financial support (20 in T&M).	This scheme was funded in its entirety through the UK Shared Prosperity Fund (external funding) and was a time-limited opportunity to deliver support to our local businesses - not appointing consultants would have meant this project wasn't delivered as we wouldn't have the resources in-house to deliver it.
May 2023 – March 2025	Mid Kent College	£20,000	Part of the UK Shared Prosperity Fund Programme - we do not have the	Monthly catch up meeting to discuss course development,	In partnership with Sevenoaks District Council - a waiver was provided on the	A suite of retrofit courses have now been developed which can be used going forward. In total, 20	This scheme was funded in its entirety through the UK Shared Prosperity Fund (external

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			skills, expertise or experience to develop and run Green Retrofit Courses. Also links to Climate Change Strategy	promotion and take up	basis that MKC held the county-wide licence to deliver Retrofit Training Academy accredited courses - this was approved in April 2024.	individuals/businesses attended the pilot courses. This was slightly lower than hoped for but gave useful insight into the challenges faced in getting businesses to prepare for the national need for retrofit.	funding) and was a time-limited opportunity to deliver support to our local businesses - not appointing consultants would have meant this project wasn't delivered as we wouldn't have the resources in-house to deliver it.
Feb – March 2025	PWC	£5,000	Joint Commission with other Councils in Kent for specialist advice	Kent County Council were the commissioner and managed the contract	Established	Information necessary to meet Government submission deadline	Yes, failure to submit necessary information to Government

Finance and Transformation

Timing	Consultant	Cost of item in 2024/25	Reason for use of consultants, include details of in-house expertise	Monitoring process	Procurement process	Outcome what did the consultants provide/achieve	Risk Any risk associated with not appointing consultants for this project?
November 2024	ACS Ltd	£2,085	Housing Benefits Subsidy. In connection with implementation of a new temporary accommodations charging policy. To assess the legality of our TA licence agreements, to assess the different schemes we operate and how to best maximise HB subsidy income for each of these schemes.	Communications / Meetings / Review draft reports	Service led	Expert advice	Potential for delay in implementation of policy
January 2025	Link Group	£2,000	Advice on accounting for corporate leases.	Review reports	Service led	Expert advice	External audit may not agree financial statements
January 2024	Link Group	£9,135	Retainer for advice on treasury activities	Review reports	Service led	Expert advice	Risk of lower returns on investments
January 2024	PS Tax	£3,350	Advice club for tax and treasury	Review reports	Service led	Expert advice	Risk of inaccurate tax reporting

Planning, Housing and Environment Health

Timing	Consultant	Cost of item in 2024/25	Reason for use of consultants, include details of in-house expertise	Monitoring process	Procurement process	Outcome what did the consultants provide/achieve	Risk Any risk associated with not appointing consultants for this project?
February 2022 - ongoing	ARC4	£2,040	To prepare a gypsy and traveller accommodation assessment and undertake related site assessments. Limited in-house capacity/expertise.	Communications / Meetings / Review draft reports	Service led, quotations sought from three providers with wavers agreed for fee extensions.	Draft gypsy and traveller need assessment and site assessment reports prepared.	Failure to address gypsy and traveller accommodation requirements in the Local Plan could result in failure of the Local Plan.
December 2022 - ongoing	BNP Paribas	£28,632	To prepare a Local Plan Viability Assessment. Limited in-house capacity/expertise.	Communications / Meetings / Review draft reports	Service led, quotations sought from three providers.	Work ongoing to prepare a Local Plan Viability Assessment.	Viability assessment required to demonstrate the viability of the policy and infrastructure requirements included in the Local Plan.
December 2019 - ongoing	DHA Planning	£8,574	To prepare an Active Travel Strategy including route audits, to align with the emerging Local Plan. Limited in-	Communications / Meetings / Review draft reports	Service led, quotations sought from three providers with wavers agreed for fee extensions.	Draft Active Travel Strategy, walking and cycling route audits prepared.	This strategy will help to identify and prioritise active travel schemes, which will form part of the transport mitigation required

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			house capacity/expertise.				to support the Local Plan.
November 2023 - ongoing	ENPLAN	£24,181	To provide a landscape sensitivity assessment to inform the emerging Local Plan. Limited in-house capacity/expertise.	Communications / Meetings / Review draft reports	Service led, quotations sought from three providers with waivers agreed for fee extensions. Recent work has been procured via full tender managed by the procurement partnership.	Landscape assessment work provided.	Failure to address landscape issues in the Local Plan could result in failure of the Local Plan.
August 2024 - ongoing	HCUK Group	£12,302	To prepare conservation area character appraisals. Limited in-house capacity/expertise.	Communications / Meetings / Review draft reports	Service led, quotations sought from three providers.	Conservation area character appraisals including for New Barns and Hadlow.	A lack of up to date conservation area appraisals for all conservation areas hinders the council's ability to advise on related

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							conservation and application matters.
May 2024 - ongoing	Issuu	£454	Software that converts PDFs into customizable digital flipbooks that can be shared via links or embedded into websites including the Commonplace platform.	Not applicable	Direct purchase.	Conversion of key consultation PDF documents into easy to read digital flipbooks.	It is important that the Local Plan consultation is as accessible as possible, easy to read digital documents is an important part of achieving this.
June 2022 - ongoing	JACOBS	£60,843	To prepare transport modelling evidence including transport assessment for the emerging Local Plan. Jacobs operate the Kent VISUM model on behalf of KCC.	Communications / Meetings / Review draft reports	Kent County Council Highway Services Framework.	Work ongoing, transport forecast baseline, LTC and M2 J3 sensitivity tests and 2 scenario test reports provided so far.	Failure to address transport issues and identify appropriate mitigation could result in failure of the Local Plan.

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September 2021 - ongoing	JBA Consulting	£6,797	Strategic Flood Risk Assessment for Local Plan. Limited in-house capacity/expertise.	Communications / Meetings / Review draft reports	Service led, quotations sought from three providers with wavers agreed for fee extensions.	Comprehensive SFRA level 1 for whole borough.	Failure to assess the flood risk could result in failure of the Local Plan.
March 2022 - ongoing	Land Use Consultants	£26,573	To provide technical Sustainability Appraisal expertise in the preparation of the Interim Sustainability Appraisal and Environmental Report for the Local Plan. Limited in-house expertise.	Communications / Meetings / Review draft reports	Service led, quotations sought from three providers. Wavier agreed for fee extension	Production of the Interim Sustainability Appraisal at Regulation 18 and Regulation 18B of the Local Plan.	Independent production of the Sustainability Appraisal for the Local Plan ensures impartiality can be demonstrated during the Local Plan Examination process.
September 2021 – ongoing	Nathaniel Lichfield and Partners	£28,656	To prepare Economy and Town Centres Studies to inform the emerging Local Plan. Limited in-house capacity/expertise.	Communications / Meetings / Review draft reports	Service led, quotations sought from three providers with wavers agreed for fee extensions.	Draft Economy and Town Centres reports received.	Failure to address employment and retail matters, including the allocation of sufficient employment floorspace could

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							result in failure of the Local Plan.
September 2022 – ongoing	Ove Arup & Partners	£100,248	To prepare Green Belt and Strategic Gap studies, and Housing Constraints Assessment to inform the emerging Local Plan. Limited in-house capacity/expertise.	Communications / Meetings / Review draft reports	Service led, quotations sought from three providers with waivers agreed for fee extensions. Recent work has been procured via direct award managed by the procurement partnership.	Housing Constraints Assessment and Green Belt Stage 2 Assessment provided, strategic gap and further Green Belt work ongoing.	Failure to assess Green Belt sites for potential release for development and to provide Strategic Gap advice could result in failure of the Local Plan.
January – October 2024	Pillory Barn Design Studios	£10,716	Creative design of Regulation 18b draft Local Plan. No skills in-house to deliver this.	Communications / Meetings / Review draft reports	Service led, quotations sought from three providers.	Work completed to prepare the publication draft of the Local Plan Reg 18b.	It is important that the Local Plan document is well presented to ensure that the content is well received and

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							understood by all. A poorly produced document would hinder public engagement.
June 2023 - ongoing	Ploszajski Lynch Consulting	£17,304	To prepare Indoor and Outdoor Sport, Recreation and Open Space Strategies. Limited in-house capacity/expertise.	Communications / Meetings / Review draft reports	Service led, quotations sought from three providers.	Draft reports received for indoor and outdoor sport, recreation and open space provision. Subject to review and further updates before publication.	Failure to address sport recreation and open space issues in the Local Plan could result in failure of the Local Plan.
September 2021 - ongoing	Urban Intelligence	£45,600	To provide access to the online Placemaker platform which assists with the preparation of the council's Land Availability Assessment including call for sites events. In addition the preparation of an	Communications / Meetings / Review draft reports	Most recent contract award made via Crown Commercial Service G-Cloud 13 Framework.	The supplier has prepared the Urban Capacity Study and continues to provide access to the Placemaker platform, which is accessed by the policy team and members of the public via the council's planning policy webpages.	It is important to provide a high quality online service for customers for call for sites events. Placemaker assists the council in completing its Land Availability Assessment which is an important

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			Urban Capacity Study.				evidence base for the Local Plan.

Street Scene, Leisure and Technical Services

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January – August 2024	Waste Consulting LLP	£4,760	Update of previous work on commissioning options	Via SWKP Commissioning Group	No procurement as previous work required an update. Cost under £5k so only one quote required under financial rules.	Report on options for members to consider - CESSC 5 February	Not having up to date option report may result in Members not being able to make informed decision
May – September 2024	Bloomfields chartered town planners	£19,869	Tonbridge Farm Masterplan Expertise and capacity to oversee plan and opportunities linked to need for investment in site for renewal of key assets.	Via internal officer group	Quotation evaluation	Masterplan report produced	Disjointed approach to investment in site and future use resulting in higher costs and potential to miss opportunities.
Dec 2024 – March 2025	Alliance Leisure Ltd	£25,000	Angel Centre Replacement Expertise and capacity to develop detailed Business Plan for the proposed replacement Angel Centre and liaison	Town Centre Programme Board and internal officer group	Waiver granted based on previous detailed work undertaken	Business Case to support progression of project.	Creation and management of new facility fails to contribute return on investment as expected resulting in financial loss and loss of opportunities for residents.

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			with Town Centre planners (Mace).				
January 2024 – October 2024	Bevan Brittan	£2,915.50	Update legal advice on waste commissioning options	Via SWKP Commissioning Group	No procurement as update required on previous work. Only one quote required under financial rules. Cost split 50/50 with TWBC.	Legal advice provided to the SWKP Commissioning Group	Not having specialist legal advice in this matter would have increased risk of legal challenges.
January – February 2025	Bevan Brittan	£3,142	Update legal advice on waste commissioning options	Via SWKP Commissioning Group	No procurement as update required on previous work. Only one quote required under financial rules. Cost split 50/50 with TWBC.	Legal advice provided to the SWKP Commissioning Group	Not having specialist legal advice in this matter would have increased risk of legal challenges.
January – December 2024	Chris Stannard	£2,275	Review Waste Contract Specification	Via SWKP Commissioning Group	Procured by TWBC - costs split 50/50	Updated Contract Specification document	Not having specialist advice may have led to elements of the specification not being

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							updated in light of industry experience.
January – February 2025	Lighting Efficiency Design Services Ltd	£250	Heritage LED lighting design for Bradford Street car park and Castle Grounds car park. Beyond current in-house skill set.	Commissioning officer	Service Led	selection of suitable new LED car park lighting.	Independent assessment to ensure new lighting design is fit for purpose.
April – October 2024	Lighting Efficiency Design Services Ltd	£800	Checking of BID Compliance for new car park lighting. Beyond current in-house skill set.	Commissioning officer	Service Led	selection of suitable new LED car park lighting.	Independent assessment to ensure new lighting design is fit for purpose.
Annual	Roads and Sewers for Planning and Design	£4,170	Wouldham River Wall Monitoring by qualified Structural Engineer. Beyond current in-house skill set.	Commissioning officer	Service Led	Monitoring of TMBC owned river wall coming to the end of its serviceable lifespan	Risk to the public - TMBC asset becoming hazardous to users
June – August 2024	Roads and Sewers for Planning and Design	£4,200	Budgetary estimate and materials option for Aylesford Station Road Car Park Overflow.	Commissioning officer	Service Led	Construction costs and material options explored and	Unable to meet timescale for project development.

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						recommendations provided	
December 2024 – February 2025	Roads and Sewers for Planning and Design	£4,920	Detailed design for Aylesford Station Road Car Park Overflow.	Commissioning officer	Service Led	Ground investigation, design, specification and bill of quantities.	Unable to meet timescale for project development.
January – March 2025	Roads and Sewers for Planning and Design	£3,500	Budgetary estimates and options report for two bridges No.1&8	Commissioning officer	Service Led	Options report produced with budgetary estimates to allow review and capital bid application progression	Unable to meet timescale for project development.
November 2024 – March 2025	Roads and Sewers for Planning and Design	£4,950	Two yearly structural assessments of TMBC qualifying bridges	Commissioning officer	Service Led	Structural report for 18 TMBC owned bridges	Risk to the public - TMBC asset becoming hazardous to users
June – August 2024	Roads and Sewers for Planning and Design	£500	Extra structural inspection of crack identified in bridge abutment	Commissioning officer	Service Led	Structural report with recommendations produced	Risk to the public - TMBC asset becoming hazardous to users

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September – December 2024	Roads and Sewers for Planning and Design	£2,000	Extra structural inspection of identified bridges via boat or when river drop allows access	Commissioning officer	Service Led	Structural report with recommendations produced	Risk to the public - TMBC asset becoming hazardous to users